

## Enterprise Financial Services Support

In April 2019, the Federal Aviation Administration (FAA) awarded CEXEC, Inc. an Enterprise Financial Services (EFS) IDIQ Contract with a three-year Base Period and four one-year Option Periods. The contract replaces the portfolio of Financial Integrated Support (FIS) contracts and is broad in scope and offers a range of financial, budget, and management support services.



## Eight EFS Work Areas

### WORK AREA 1 - POLICIES AND PROCESSES

- Maintain finance and budget-related policies and Standard Operating Procedures (SOPs)
- Ensure alignment with Government, Department of Transportation (DOT), and FAA standards and industry best practices

### WORK AREA 2 - INTERNAL CONTROLS

- Support internal controls to ensure effective and efficient financial operations, reliable financial reports and statements
- Ensure compliance with applicable laws and guidance

### WORK AREA 3 - PROGRAM AND PROJECT MANAGEMENT

- Support the FAA in managing financial and budget operations programs and projects
- Ensure consistency with PMI or FAC-C standards, federal law, OMB guidance, and FAA processes and toolsets

### WORK AREA 4 - DAY-TO-DAY OPERATIONS

- **Budget Operations** - Support services to FAA's Office of Budget and Programs and FAA program offices throughout the budget formulation and execution process.
- **Financial and Accounting Operations** - Support the FAA's day-to-day financial and accounting operations FAA program offices have accurate financial data.
- **Human Capital Management** - Support FAA in its human capital management efforts to align staffing levels and workforce competencies with FAA's mission and operational mandates.

### WORK AREA 5 – TRAINING

- Develop and Deliver training related to financial and budget activities and systems

### WORK AREA 6 – STRATEGIC PLANNING, INVESTMENT ANALYSIS AND PROGRAM EVALUATION

- Support FAA personnel in strategic planning, investment analysis and program evaluation activities

### WORK AREA 7 – RISK MANAGEMENT

- Support FAA personnel in risk management activities

### WORK AREA 8 – OTHER FINANCIAL, BUDGET, AND MANAGEMENT RELATED ACTIVITIES

- General financial, financial systems, budget and management support services related to, but not explicitly described in the other seven Work Areas.

The EFS Contract incorporates 18 multi-level labor categories that encompass a wide range of program functional areas, which provides the FAA and DOT program offices greater flexibility and availability of financial and management support service resources.



## EFS Team and Labor Categories

The EFS Team represents a multidisciplinary approach to EFS operations – offering best practices across financial and management support service EFS Work Areas. The EFS Team is led by Mark C. Brady, Program Manager. Mark has over three decades of acquisition, contracting and overall management experience that includes 23 years supporting the FAA and the Department of Energy (DOE) in various positions working with ABA including Contracting Officer, Branch Manager, Division Manager, and acting Director of the Office of Acquisition & Contracting. Mark understands the FAA environment, processes, and its systems and brings with him strong professional working relationships throughout the agency.



CEXEC's EFS team includes the following subcontractors



### EFS Labor Categories

Accountant	5 Levels
Accounting Technician	3 Levels
Administrative Assistant	3 Levels
Auditor	5 Levels
Budget Analyst	5 Levels
Consultant	5 Levels
Cost Analyst/Estimator	3 Levels
Financial Analyst	5 Levels
Graphics/Documentation Specialist	4 Levels
Human Capital Strategist	3 Levels
Mathematician/Statistician	3 Levels
Policy Analyst	4 Levels
Program Manager	5 Levels
Project/Task Leader	3 Levels
Subject Matter Expert	3 Levels
Systems Auditor	5 Levels
Technical Editor/Writer	5 Levels
Training Developer	3 Levels

**Additional Labor Categories can be added!**

The EFS Contract is an IDIQ vehicle that may be used to quickly facilitate service support contracts for the Federal Aviation Administration (FAA). Available for use by all FAA and Department of Transportation (DOT) Programs and Offices. To initiate a Task Order, contact the FAA Contracting Officer's Representative (COR).

### EFS Benefits

- ✓ Eight Broad Scope Work Areas
- ✓ 18 Labor Categories with Multiple Levels
- ✓ Multiple Flexible Task Order Types
- ✓ Competitive Labor Rates
- ✓ Seven Year Period of Performance

**To initiate a Task Order under the EFS Contract, program offices may contact the FAA EFS Contracting Officer's Representative (COR):**

#### EFS COR Contact Information

Lisa Conway  
Office: 202-267-9695  
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#### EFS Contract Information:

Federal Aviation Administration  
Enterprise Financial Services (EFS)

EFS IDIQ Contract No. 693KA9-19-D-00005



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